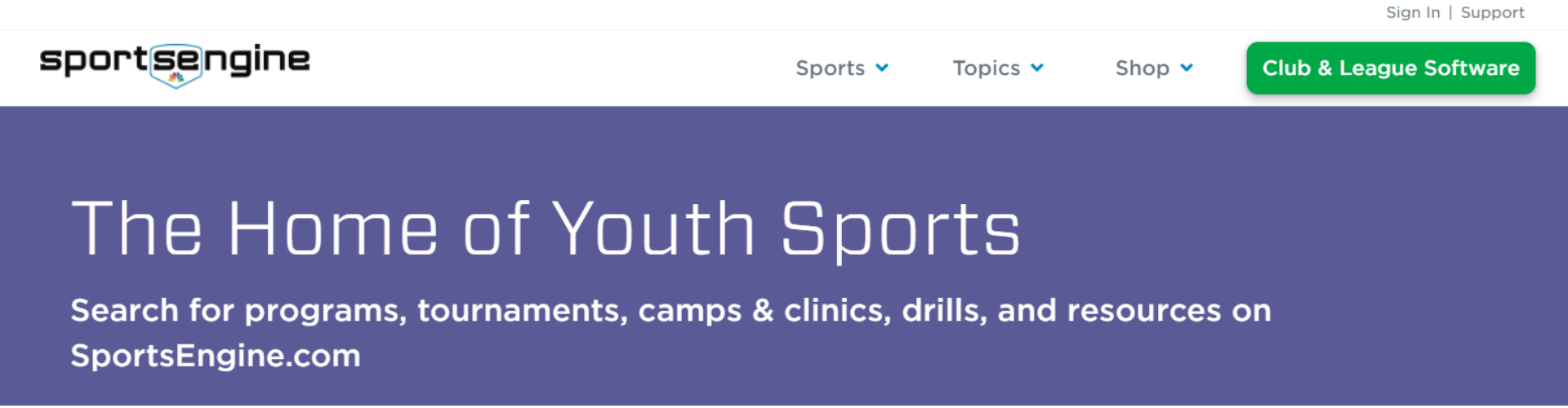
USAVolleyball®

MMS Through Sports Engine

Beginning in the 2020-21 season, USA Volleyball began using Sports Engine as its Member Management System (MMS) provider.

New functionality has been added to the system this year that we hope will help make your administrative life simpler.



Free vs Premium

Sports Engine offers additional functionality for club management that can be purchased. However, this is **not required** to access/use the MMS.

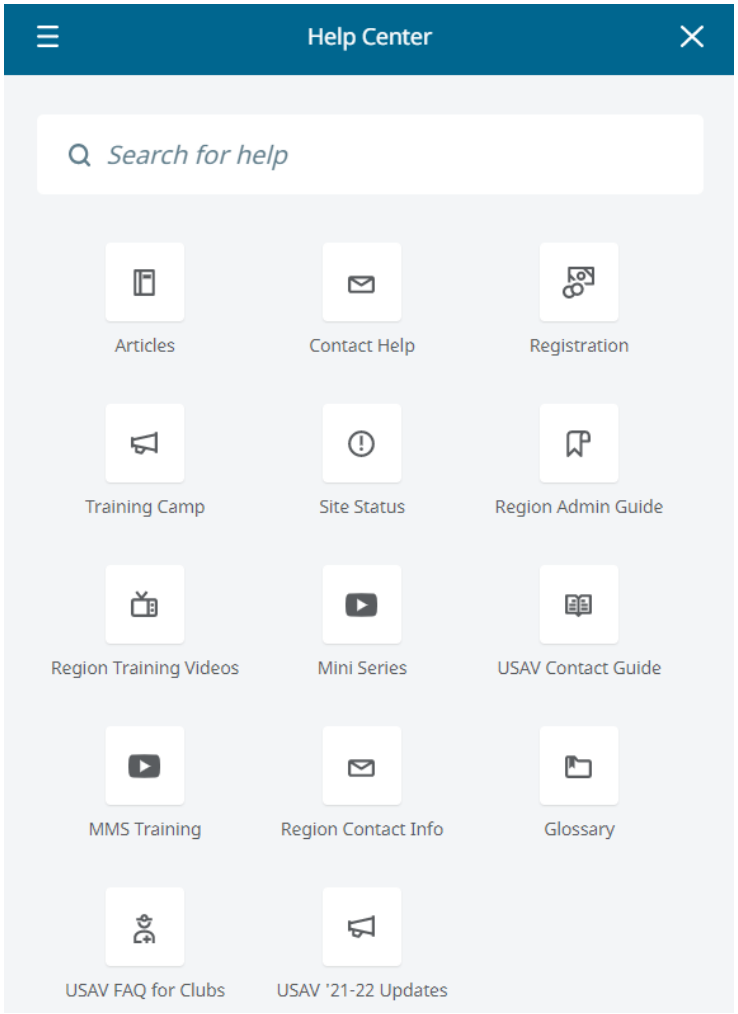
Free functionality

- Add profiles to your directory that can be claimed by your club participants
- Send club assignment requests and use the public club assignment link
- View eligibility tables and send eligibility reminders
- Filter your membership directory
- Access the USAV Governing Season to build rosters
- Link your club to outside event systems
- Club page on SportsEngine.com search for volleyball

Premium options

- Club website
- Registrations to collect participant information/payments
- Competition area to build rosters, run leagues/competitions
- Newsletter/communication tools

Help Center



An under utilized part of the system is the Sports Engine help center. Club admins can:

- Search for and read articles on specific processes/questions
- Watch training videos
- Submit helpdesk tickets with average response times under 20 minutes

<u>Important Note</u>

Live chat should be used for system questions/technical issues. Policy questions (event entry, club changes, etc) should be directed to the Aloha Region.

New Clubs/Club Directors

This training is directed toward clubs who have claimed their club HQ and are affiliation approved by the Aloha Region. If you have not completed this process, please contact Kent to get started.

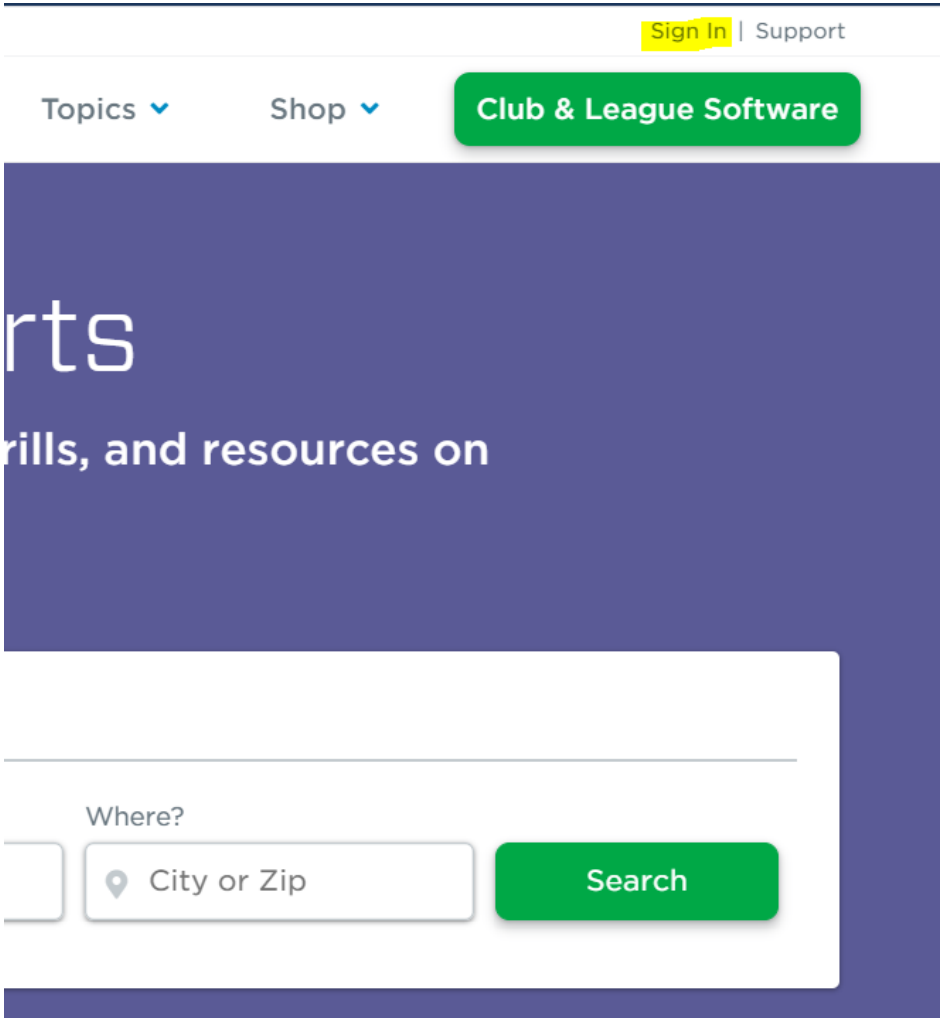
If you are a new club director/admin to a current club, please request that the previous director/admin grant you access to your club's HQ.

Sports Engine Account

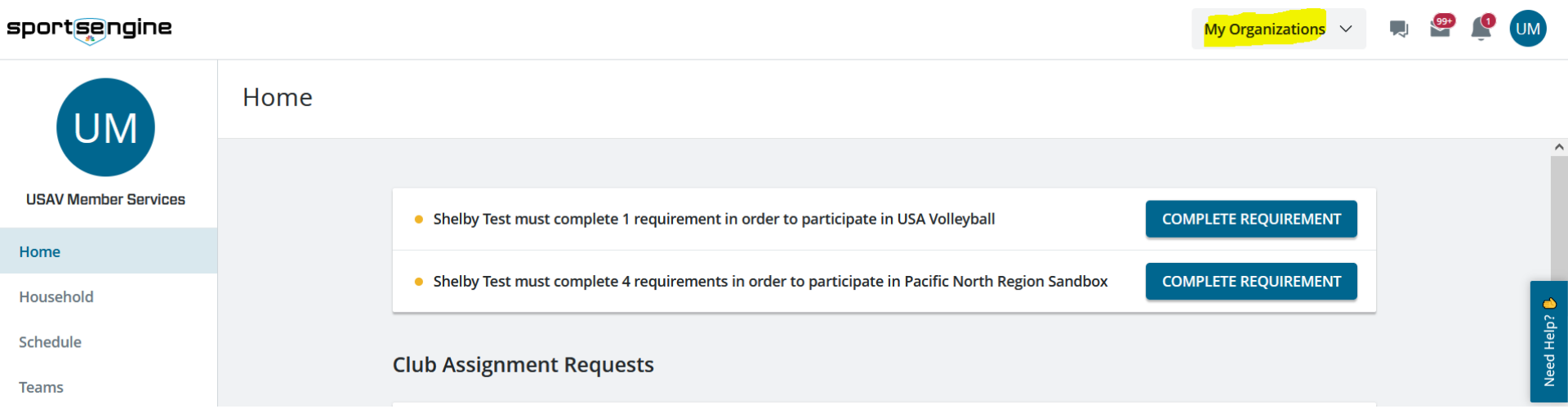
You Sports Engine account is how you login and access the MMS. You can have more than one account, so make sure you use the same email address to login to the system each time.

Go to sportsengine.com and click “login” in the upper right hand corner. This will allow you to access your current account.

The system remembers your device and keeps you logged in, so if someone else needs to use your device to access the system, make sure to logout first.



Access Club HQ



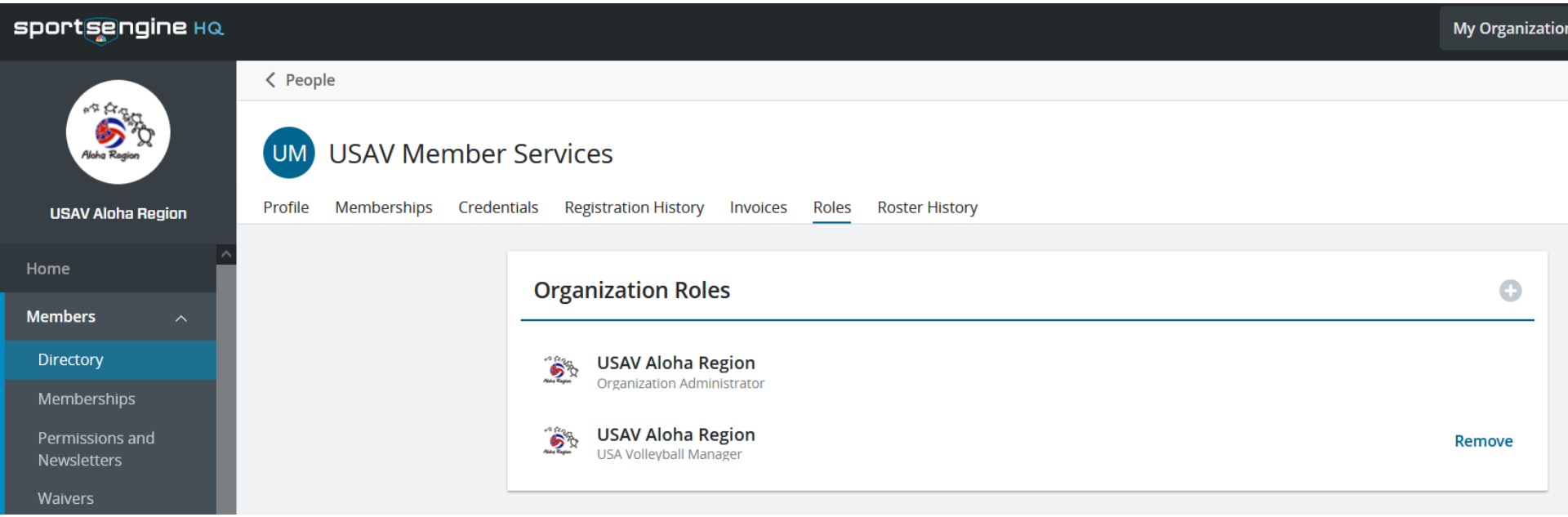
To access your club HQ, you will use the “My Organizations” drop down available in your account once you login.

***Note: The account you are logged into must have admin access to your club HQ in order for your club to show up in your “My Organizations” list.

Administrative Roles

To fully access the MMS functionality you will need this season, your account will need the “Organization Administrator” and “USA Volleyball Manager” organization roles.

If you had org admin access last season, this access should be apart of your account automatically.



Administrative Roles

Functions	Organization Admin	USAV Manager	USAV Viewer
Input teams, players, and staff into the Governing Season		✓	
Print official rosters & member cards		✓	✓
View teams, players, and staff within Governing Season		✓	✓
View player/staff information in Member Directory	✓		

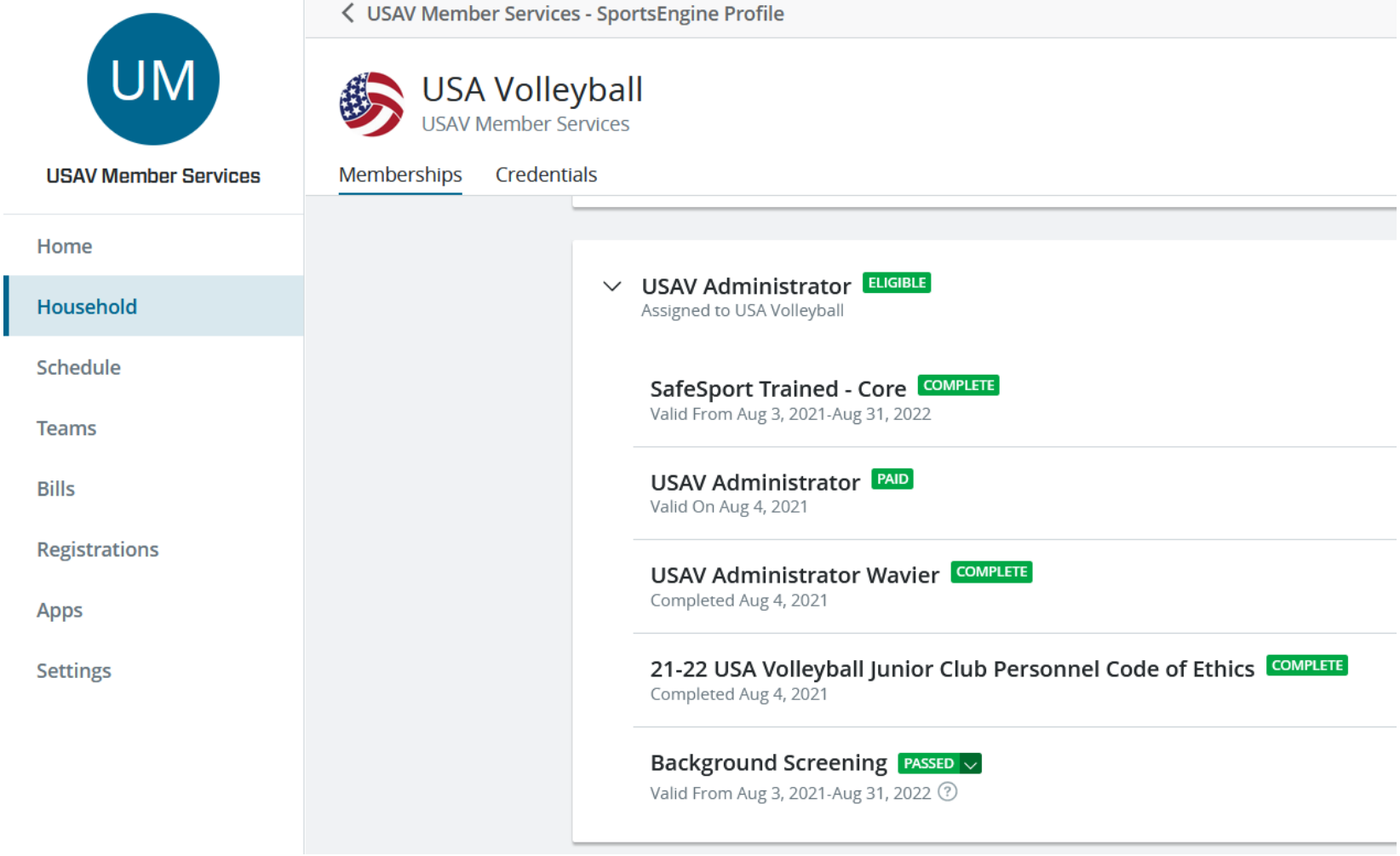
- **Organization Admin:** Can access your club's SportsEngine HQ features (Directory, Invoicing, Registration, etc.) but cannot access USAV affiliated data.

- **USAV Manager:** Has access to USA Volleyball tab in HQ (cannot access your club's member directory).

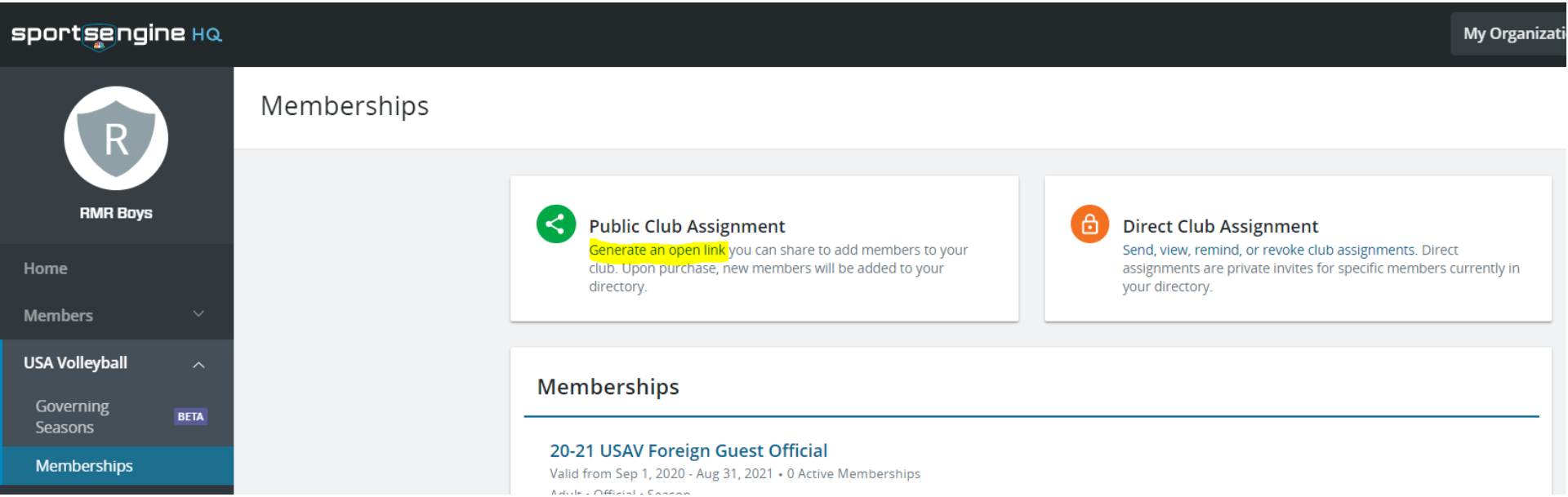
- **USAV Viewer**: Has view-only access to USA Volleyball Governing Season sub-tab.

To access the information in your USA Volleyball tab in your club HQ, you are required to meet specific eligibility requirements. If those requirements haven't been completed yet, you will see the message above when you attempt to access the USAV/Region information.

Safety Requirements



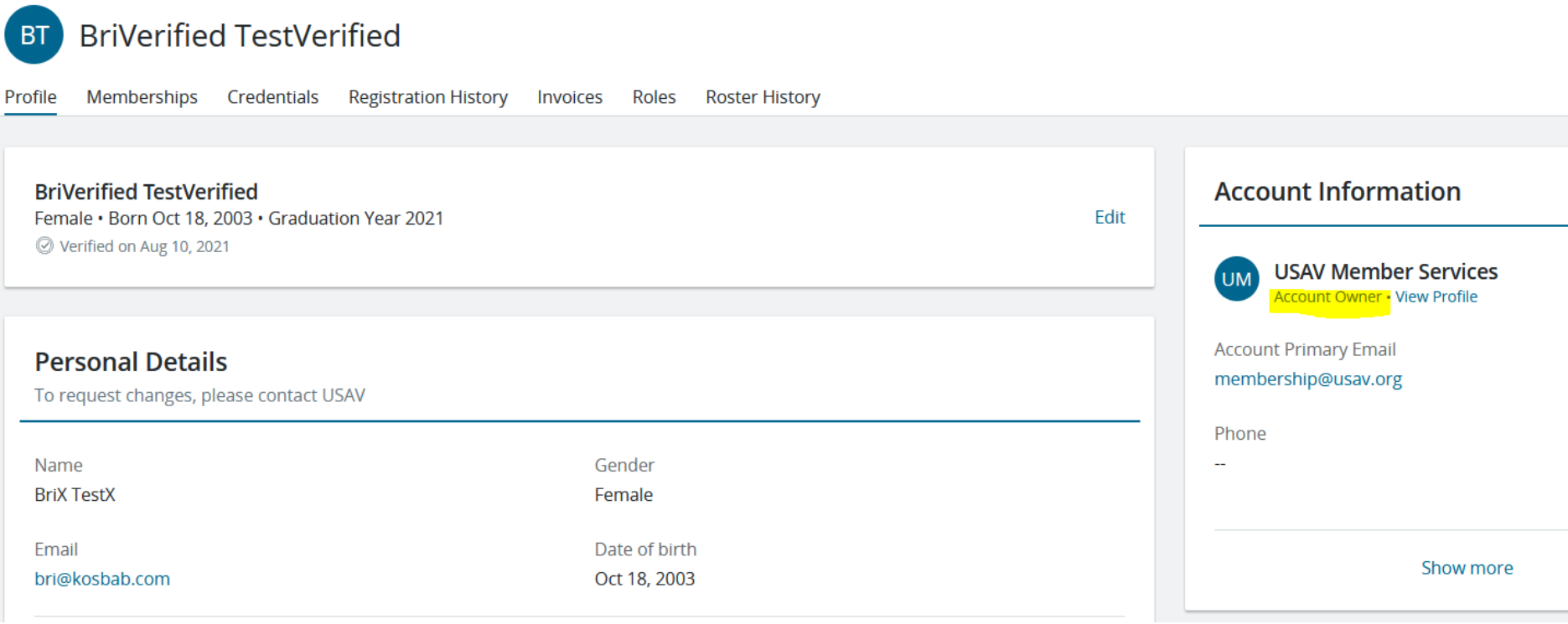
Inviting Your Members



The new public club assignment link should help simplify the join process for your club's families. Purchasing a membership with this link will get the athlete into your directory and assign that membership to your club, all in one step for the parent/member.

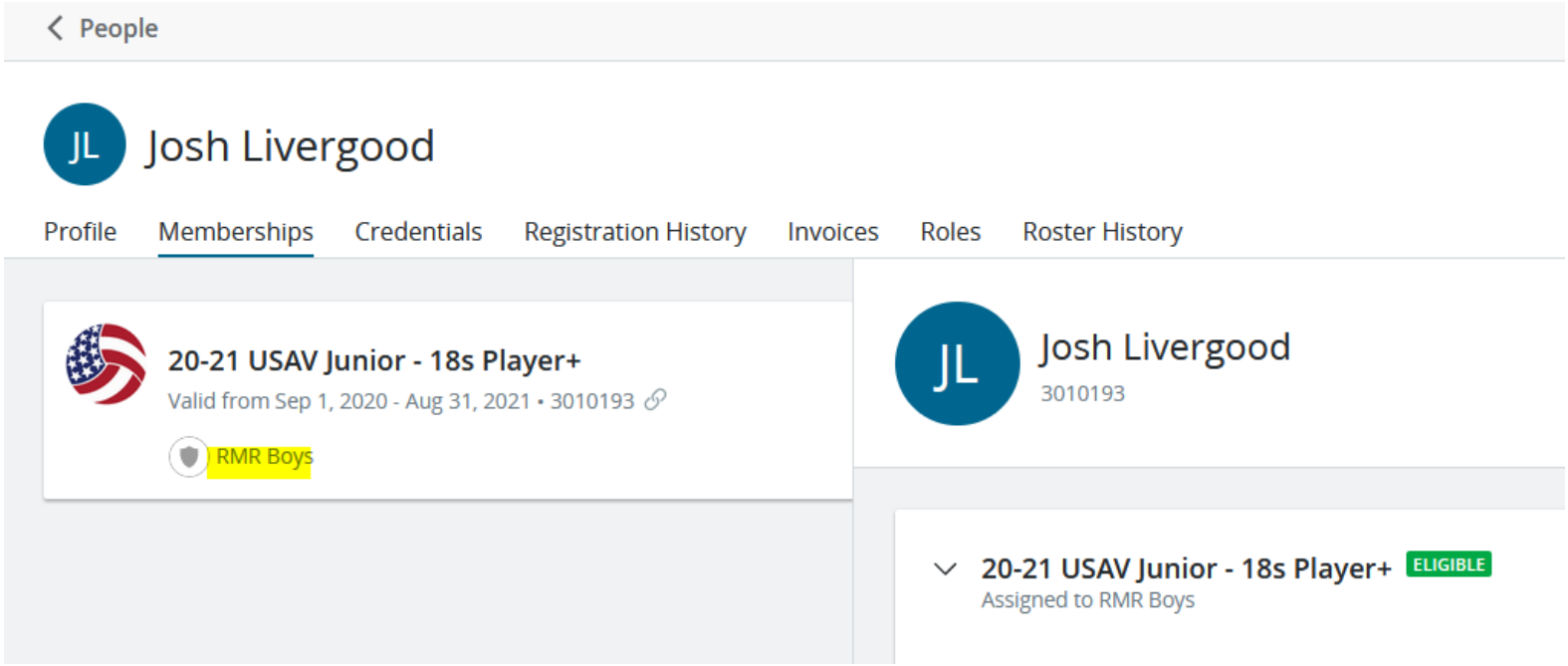
The link should be emailed to your club's team members once club assignment is allowed by Aloha Region. We recommend that families do not buy a full membership until they receive this link from you.

Account Owner Reminder



It is still required that parents own accounts where memberships are purchased for minor athletes. The parents should be the account owner profile and the athlete should be a child profile.

Eligible to Participate

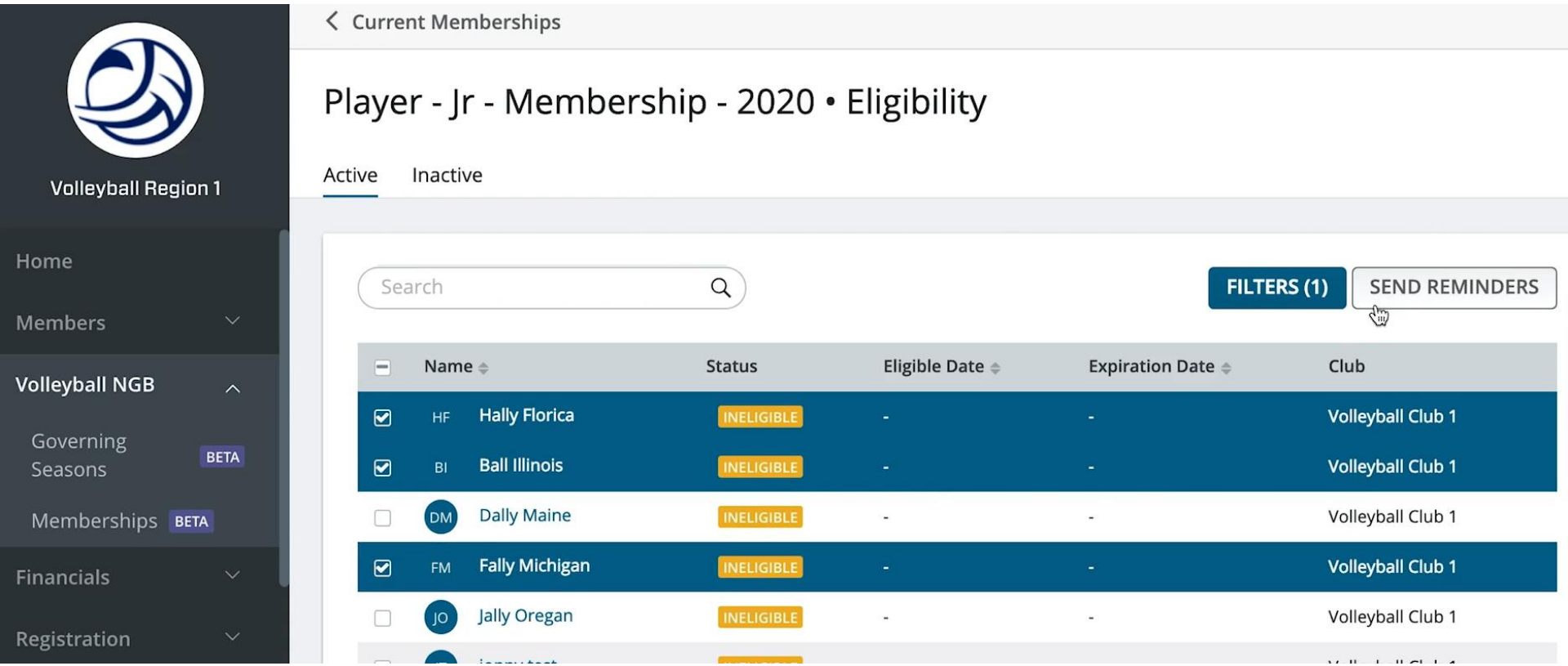


In order for a member to be eligible to participate with your club, they must:

- Have an appropriate Region memberships in “eligible” status
- Have that eligible membership assigned to your club (each membership purchased must be assigned)

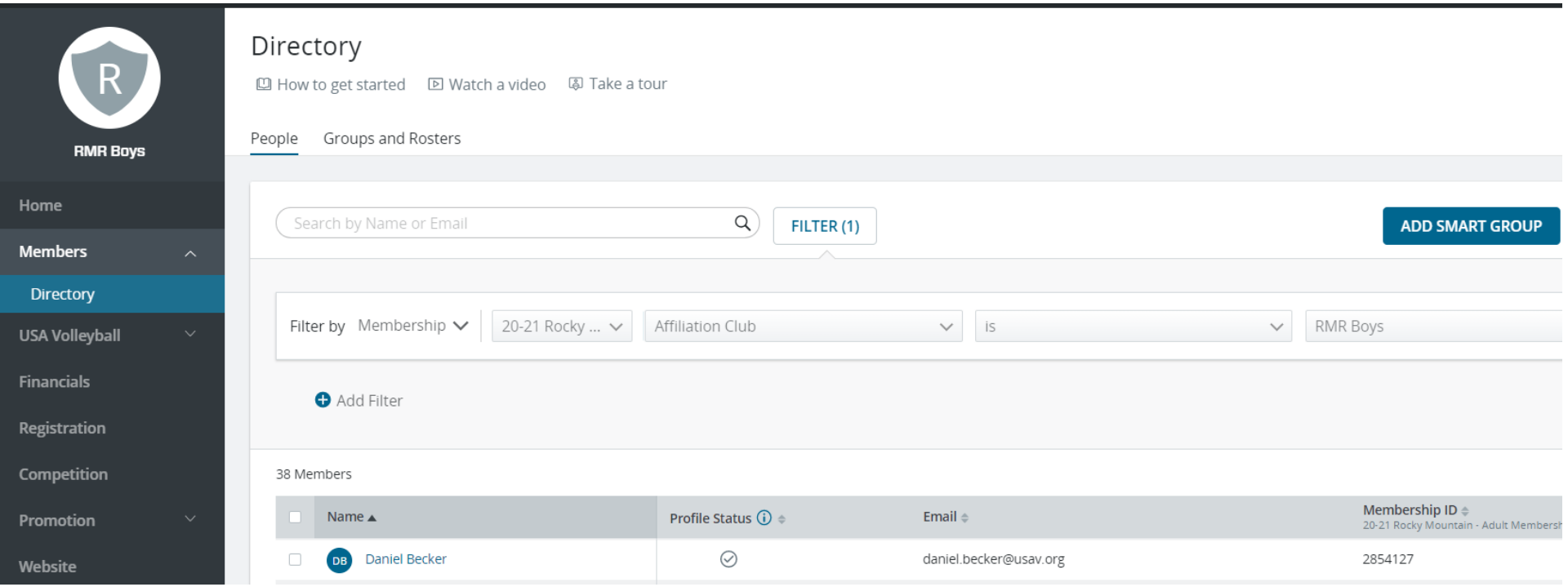
  *The public club assignment link should help consolidate this process.

Eligibility Tables



To check the eligibility status of your coaches, rostered adults and junior 18s players, and send them reminder emails through the system, you can use eligibility tables.

Filters in the Director

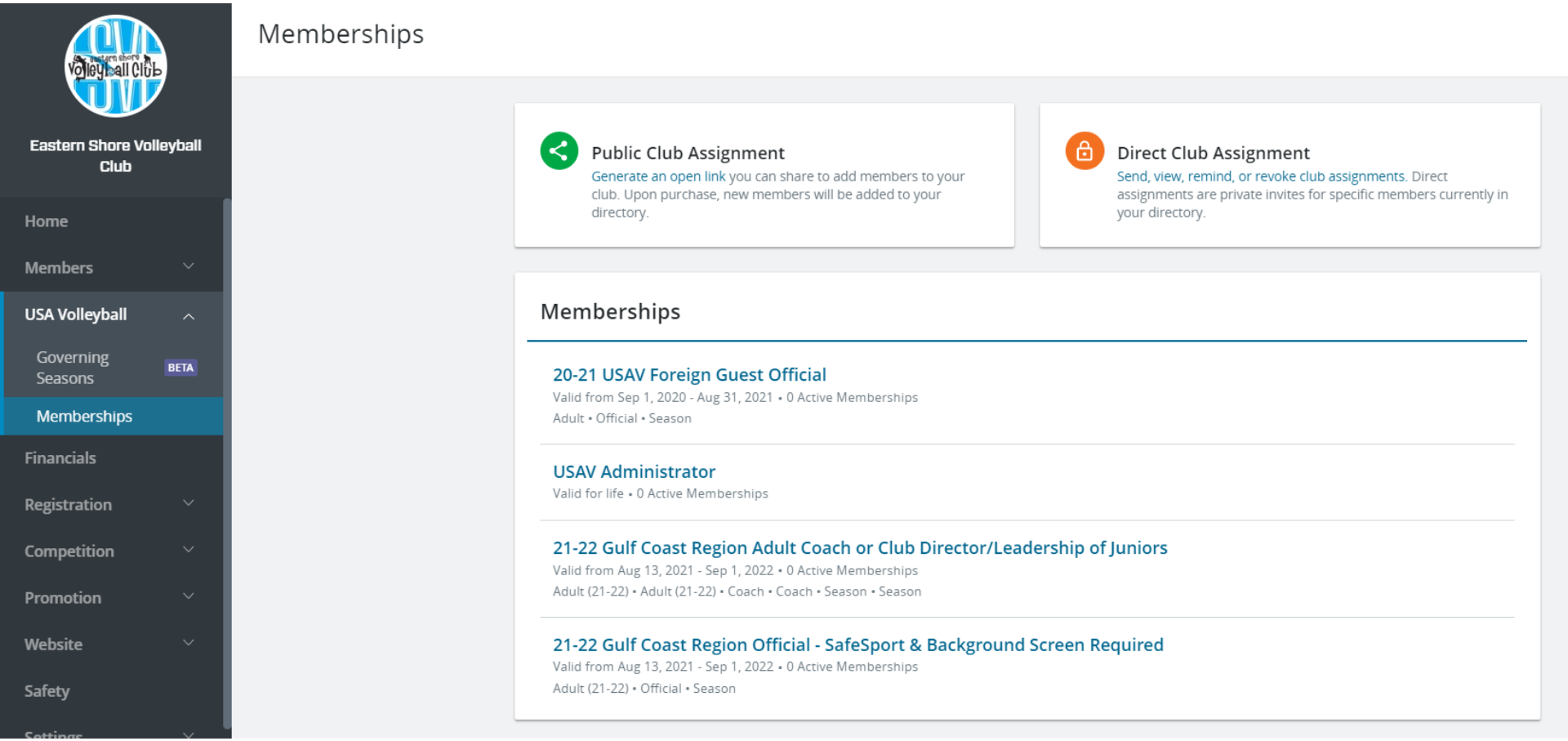


You can use filters in the directory to establish “smart groups” or saved reports. These can be designed to get you a wide variety of information, including who is/is not assigned to your club.

Outside Event Systems

Only eligible members assigned to your club with transfer to outside event systems like AES and Tm2Sign.

Aloha Region Membership Options

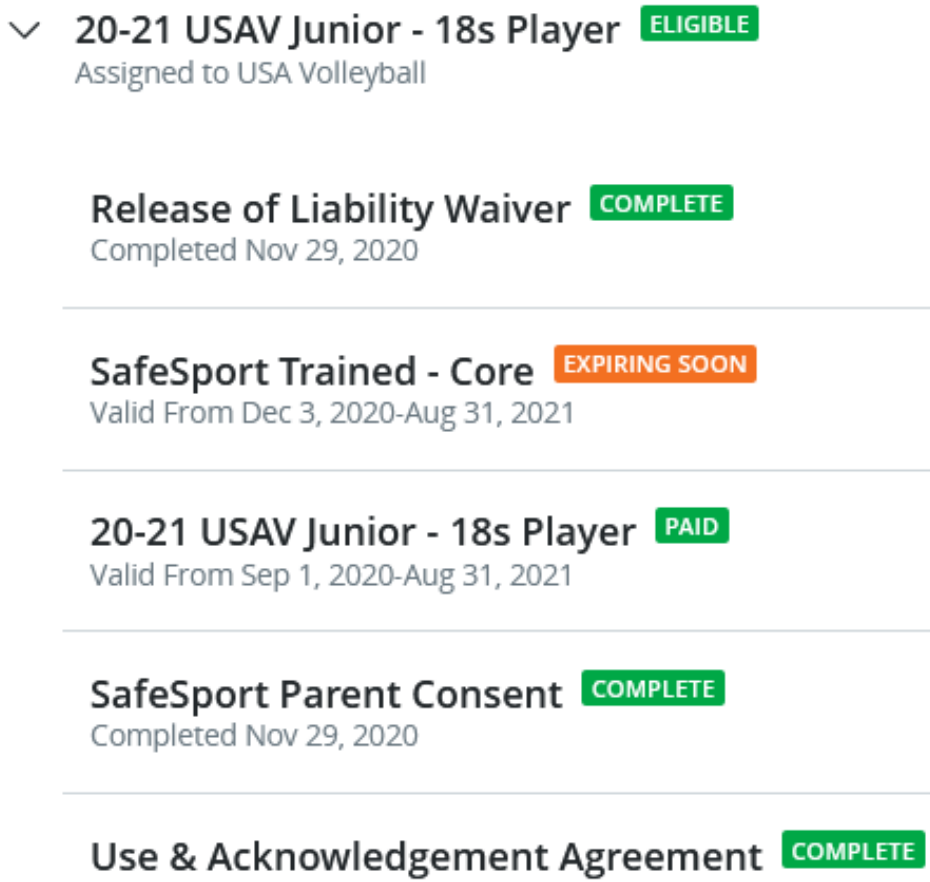


You can see what Aloha Region memberships are currently available in the memberships area of the USA Volleyball tab. Which can help you better prepare your members to choose the correct option.

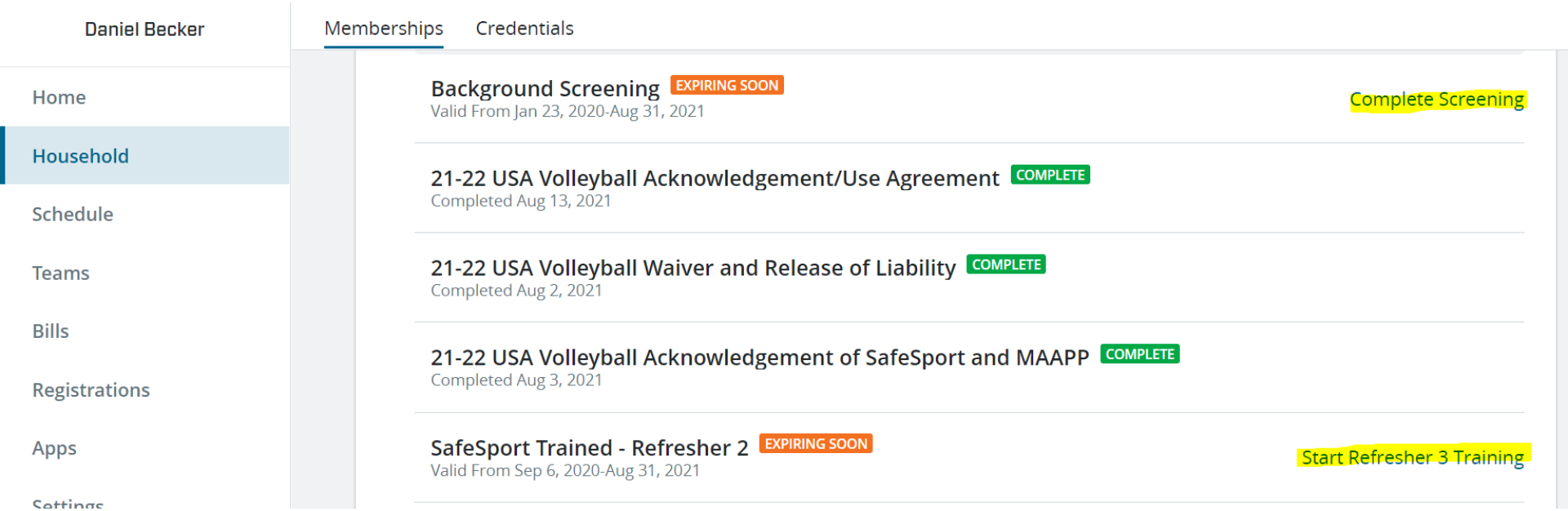
Junior 18's Players

The US Center for SafeSport Requires that 18-year-old athletes participating with minors be SafeSport Trained.

To simplify the monitoring process and prevent sudden loss of eligibility, any athlete that will turn 18 during the USAV season will be directed to the "18's player" membership, which requires a parent waiver for SafeSport and the athlete to take SafeSport Training.



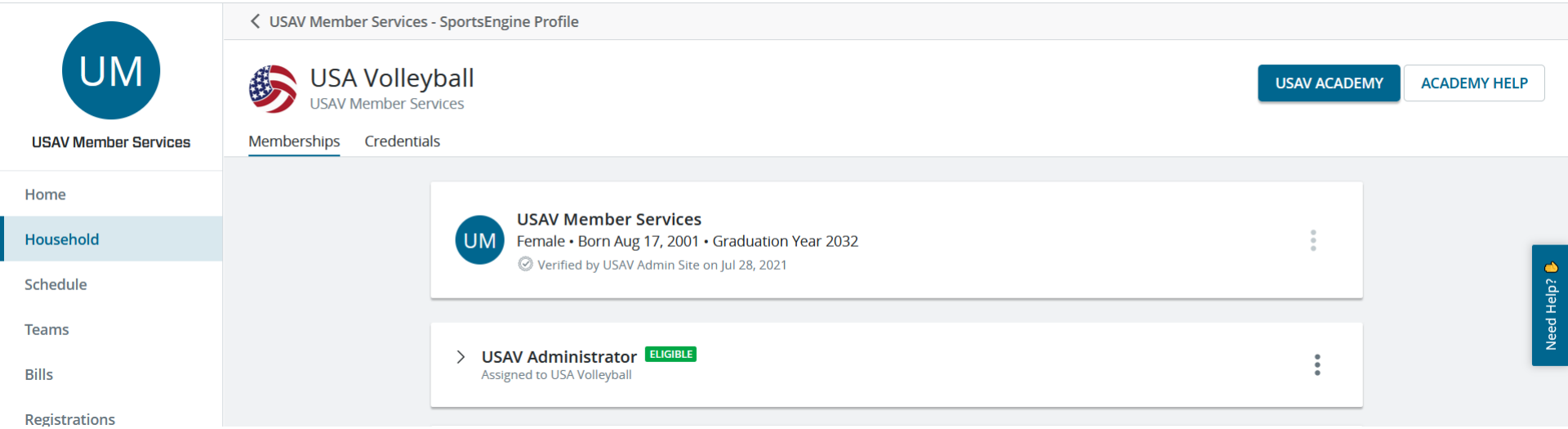
Accessing Eligibility Requirements



To access and complete the eligibility requirements for your membership, use these steps:

1. Navigate to Household > Your Profile
2. Click “View Details” on your Aloha Region membership
3. Expand the membership to see your requirements
4. Click the link next to the eligibility requirement to complete it.

Accessing USAV Academy



To access training courses through the USAV Academy:

1. Login to your Sports Engine account (access your “My SE” area)
2. Navigate to Household > Your Profile
3. Click “View Details” on your Aloha Region membership
4. Click the “USAV Academy” button

USAV Age Definitions

Age definition changes:

- September 1 to July 1
- Junior 17 girls exception
- Boys 12's and 13's grade (subject to Region approval)
- Boys 14's 8th grade and the senior age exception remain in place

Common Issues

- Memberships/registrations done accidently on same account/profile (mixes data)
- Account setup in athletes name/information instead of parents (leads to parents purchasing memberships they do not need and incorrect verified data)
- Memberships purchased in different accounts
- Memberships not assigned to the club (not rosterable)

Thank you!

Thank you for taking time today to prepare for the upcoming club season. USAV appreciates all you do to grow the game of volleyball here in the Aloha Region!

My team and I can be reached at membership@usav.org if you need MMS assistance.